

## U.S. DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

## SUBGRANT AWARD and PERFORMANCE REPORT

## STOP VIOLENCE AGAINST WOMEN FORMULA GRANT PROGRAM

1. Reporting Information:	smaller font, final version 8/98
A. Date of Report:/	
B. Type of Report: (Please check all that apply.)  Γ Report of new subgrant award Complete Part 1.  EReport of continuation subgrant award Complete Part 1.  Γ Performance report for an ongoing or completed project – Provide identifying in complete Part 2 as appropriate.	formation in Part 1 (questions 2, 3, and 5) and
C. Original State Subgrant Number Assigned to New Award:	
PART 1: AWARD INFORMATION to be reported on new aridentifying projects when reporting performance information	
2. State Information:	
A. State: Virginia	
B. State Agency: Department of Criminal Justice Services	
C. Federal Grant Number: 2002-WF-BX-0111	
3. Subgrantee Information:	
A. Agency Name:	
Address:	-
B. Agency Administrator:	
Telephone:	-
Fax Number:	
E-Mail Address:	_
C. Subgrant Contact:	
Telephone:	-
Fax Number:	_
E-Mail Address:	
4. Type of Subgrantee Agency: (Please check <b>only one</b> .)	

A. Criminal Justice System Agencies:  Γ Law Enforcement Γ Prosecution Γ Courts Γ Probation, Parole, or other Correctional Agency  Γ Also check here if Victim Service Unit/Office within the criminal justice agency is the fundir	ng recipient	agencies involved in	nental Victir vices gency n Consortium	: Please indicate the types of
		Γ Other:		
5. Information on Subgrant Award:				
A. Subgrant Project Title:				
B. Current Project Period: Effective Date01/_	01 / 03	End Date 12	/ 31 /	<u>03</u>
C. Please provide a very brief (one or two sentences) de Justice Program=s web site:	scription of this p	project=s purposes or go	als and acti	vities, to appear on the Office of
6. Subgrant Project Funding:				
A. From which Federal Fiscal Year(s) funds was this av	vard made? (Plea	se check all that apply.)		
Г 2001 ⊠ 2002 Г2003 Г 2004 Г 2005				
B. Current state subgrant number:				
C. Current STOP amount: \$				
Amount from each category: Law enforcement	nt: \$	Victim Services:	\$	
Prosecution:	\$	Discret	ionary:	\$
D. Current total of <b>matching cash</b> funds, if any:	\$_			
Current total of <b>matching in-kind</b> funds, if any:	\$			
	_			
E. Please report all supplemental funding for <b>this proje</b> previously. A <i>project</i> is the specific goals and activities Instructions. When you are reporting funds which will s you may either report the entire amount of the supplemental supplemental funding sources a Supplemental funding amount reported. For each supplemental of other, non-STOP funding which supports this	to be accomplish support the project ental funds or proind across subgraremental funding s	ned with STOP funding, to for multiple years, or farte them to fit this repond to projects, we <b>must</b> kno	as discusse or time per ting period w what tim	d in detail on the first page of the iods beyond this reporting period, I, as you choose. Because time the period is covered by each
Fundi	ng Amount	Effectiv	e Date	End Date
Federal funds: Other VAWA funds, such as rural or arrest policies:\$		/		/
VOCA funds: \$		/_	/	/
			/	/
Other Dept. of Justice funds, such as Byrne, \$			/	/

PHHSBG sexual assault funds:	\$	/	/
Other federal funds:	\$	/	/
Non-federal funds: State funds:	\$	/	/
Local government funds:	\$		//
Private funds:	\$		/
Other funds:	\$	/	/
7. Project=s Purpose Area(s): (Please check all of effort committed to each purpose area checked	that apply. <b>If</b> the project d.)	has multiple purpose areas, please in	dicate the approximate percent
Γ Training:	%	Γ Victim services:	%
$\Gamma$ Special unit:	%	Γ Stalking:	%
$\Gamma$ Policies, protocols, orders and services:	%	Γ Indian populations:	%
$\Gamma$ Data/communications systems:	%	Γ Other:	%
8. Type of Crime the Project Focuses On: (Pleas percent of effort committed to each type of crime	se check all that apply. If e checked.)	f the project has multiple focuses, plea	ase indicate the approximate
Γ Domestic Violence:%	Γ Stalking :	_% Γ Sexual Assault: _	%
9. Who is <b>directly</b> attending, using, or receiving	project services or activ	ities? (Please check all that apply.)	
9. Who is <b>directly</b> attending, using, or receiving project services or activities? (Please check all that apply.)  Γ Law Enforcement Γ Prosecution Γ Court Personnel (judges, magistrates, clerks, etc.) Γ Probation, Parole, and other Corrections Γ Victims Γ Offenders (e.g., batterer intervention programs) Γ Children or Youth (e.g., children of battered women residing in a shelter) Γ The General Public (e.g., public education or awareness designed to enhance services to women) Γ Private Non-Profit Victim Service Providers Γ Public Sector Victim Service Providers Γ Health Care Providers Γ Other Service Providers (e.g., mental health, housing, social service providers, child protection, etc.) Γ Other:			
10. Type of Service or Activity Provided by the l	Project: (Please check al	l that apply.)	
A. Victim Services:  Γ Direct services for victims designed to meet personal needs through counseling, therapy, safety planning, shelter, education/awareness, etc.  Γ Individual case advocacy for specific victims focused on helping them through the criminal and civil justice systems or other systems such as financial aid, housing, employment, health care, etc.  Γ Systems change advocacy (not related to individual victims) focused on promoting changes in justice and other systems to benefit all victims in general  Γ Other:			
B. Expanding Agency Capacity:  Γ Increase staffing  Γ Purchase equipment or supplies  Γ Develop resource materials (e.g., notice of victims= rights or services, officers= or prosecutors= handbook, benchbook, materials translated into another language, etc.)  Γ Offer new services or improve existing services  Γ Enhance staff skills			

C. Enhancing Systemwide Capacity in the Community or State:  Γ Needs or resource assessment/planning  Γ Provide technical assistance to other agencies  Γ Enhance coordination/communication on a larger community or system-wide basis within disciplines (e.g.,a project to establish a state-wide coalition of sexual assault victim service providers.)  Γ Enhance coordination/communication on a larger community or system-wide basis across disciplines (e.g., a project to support a multidisciplinary coordinated community response in a city or county.)  Γ Evaluate STOP subgrant activities  Γ Other:			
11. Scope of Project: (Please check only one.			
$\Gamma$ State-wide or Territory-wide $\Gamma$ Regional	Γ County Γ Local (city or town) Γ Indian Tribe		
$\Gamma$ Other:			
If Astate-wide or territory-wide≅ is checked al Geographic area(s) to be served:	bove, proceed to the next question. Otherwise, please provide the name or a description of the		
12. Please indicate which populations are conside (Please check all that apply.)	ered underserved in the city, county, region, tribal area, or other area to be served by this project:		
$\Gamma$ There are no underserved populations in this §	geographic area. (If this is checked, you may skip to number 15.)		
A. Geographic Location: Γ Rural area Γ Tribal area Γ Underserved urban area Γ Other:	C. Non-English Speaking:         Γ Spanish-speaking         Γ Speakers of an Asian language         Γ Other non-English language:		
B. Racial/Ethnic Population: Γ African-American Γ Asian-American Γ Pacific Islander Γ Hispanic Γ Native American Γ Other:	D. Special Needs: Γ Mentally/emotionally challenged women Γ Physically/medically challenged women Γ Older women Γ Migrant farm workers Γ Lesbians Γ Immigrants Γ Women at risk (e.g., incarcerated, prostitutes, substance abusers, etc.)		
	Γ Other:		
$\Gamma$ NO (If this is checked, you may skip to num	efforts to reach or serve an underserved population? ber 15.) gunderserved population classifications: (Please check all that apply.)		
A. Geographic Location: Γ Rural area Γ Tribal area Γ Underserved urban area Γ Other:	C. Non-English Speaking:     Γ Spanish-speaking     Γ Speakers of an Asian language  Γ Other non-English language:		
B. Racial/Ethnic Population: Γ African-American Γ Asian-American Γ Pacific Islander Γ Hispanic Γ Native American	D. Special Needs: Γ Mentally/emotionally challenged women Γ Physically/medically challenged women Γ Older women Γ Migrant farm workers Γ Lesbians Γ Immigrants		

Γ Other: Γ Women at risk (e.g., incarcerated, prostitutes, substance abusers, etc.)
Γ Other:
14. Which of the following methods will be used to reach or serve underserved populations? (Please check all that apply.)
$\Gamma$ Members of the population will be hired or used as staff or volunteers
Γ Staff or volunteers who speak the population=s language will be hired or used
$\Gamma$ Materials in the appropriate language (including Braille and TTY services) will be provided to members of the population $\Gamma$ Special outreach efforts will be made to reach members of the population, such as opening satellite offices
Γ Staff or volunteers will receive training to increase cultural competence, such as training in norms and values of the relevant population
Γ Special services tailored to their unique needs and appropriate to their culture will be provided to members of the population Γ The subgrantee agency or its affiliates will build partnerships with other agencies that serve or represent the population
$\Gamma$ The subgrantee agency or its affiliate is an agency that serves or represents the population
T Od
Γ Other:
15. Full Faith and Credit Issues:
Does this project address <b>intrastate</b> enforcement of protection orders – enforcement across the localities or tribes within a state? $\Gamma$ Yes $\Gamma$ No Does this project address <b>interstate</b> enforcement of protection orders – enforcement across the localities or tribes of different states? $\Gamma$ Yes $\Gamma$ No
16. Project Evaluation
A. Who is evaluating the effectiveness of the project: (Please check all that apply.)
Γ State agency awarding subgrant
Γ Subgrantee agency personnel
$\Gamma$ Independent evaluators
B. How is the effectiveness of the project being evaluated: (Please check all that apply.)
Γ Review of subgrantee reports, phone contacts, and/or site visits for monitoring purposes
Γ Collection and analysis of statistical systems data (e.g., arrest reports) Γ Obtaining feedback on immediate impact before participants, attendees, users, or recipients leave the site of the service, training, etc.
Γ Obtaining feedback on longer-term impact on <u>victims</u> .
Γ Obtaining feedback on longer-term impact on professionals, agencies, coordination among agencies, etc.
Γ Other:
PART 2: PERFORMANCE INFORMATION Grant no
Program Name (or agency)

Reporting Period:	$\Box$ Jan. 1 – Mar. 31	□ Oct. 1 – Dec. 31 □ Final	
	$\Box$ Apr. 1 – Jun. 30 $\Box$ Jul. 1 – Sept. 30	$\square$ Final $\square$ 2002 $\boxtimes$ 2003 $\square$ 2004	
Person completing report	*	Phone no	
17. Characteristics of V direct services to victima		Services. Subgrant projects that did NOT provide 8.	
A. Total number of victims (prim	ary and secondary) served by this	s project during the reporting period (counting each victim only	
once):			
B. Report by type of victimizatio	n the total number of victims serv her under each appropriate categor	yed in this reporting period. If a victim suffered multiple types of ory. This means the total number of victims reported here may sum to	
Primary victims	Secondary victin	ns Type of victimization unknown	
C. Report by gender the total num	nber of victims served in this repo	orting period (which must sum to the total given in A):	
Female victims	Male victims	Victims of unknown gender	
D. Report by age grouping the to	tal number of victims served in th	is reporting period (which must sum to the total given in A):	
12 or under	26-40	Victims of unknown age grouping	
13-17	41-60		
18-25	61+		
E. Please report the total number please include her/him under each number reported in A.	of victims served in this reporting appropriate category. This mean	g period by type of crime. If a victim suffered multiple types of crime, as the total number of victims reported here may sum to more than the total	
Sexual assault	Domestic violence	Stalking Type of crime unknown	
F. If you served victims of sexual assault, please report the total number of sexual assault victims by type of sexual assault. If a victim suffered multiple types of sexual assault, please include her under each appropriate category. This means the total number of victims reported here may sum to more than the total number reported under sexual assault in F.			
Adults sexually assault	ed as children	Type of sexual assault unknown	
Victims of sexual assau	ults suffered as adults or adolescen	nts	
G. Please report the total number perpetrators in multiple categories sum to more than the total number	s, please include her/him under ea	g period by victim/offender relationship. If a victim was victimized by ch category. This means the total number of victims reported here may	
Victims related to offer	nders (by blood, marriage, or form	ner marriage)	
Victims currently or fo	rmerly in other intimate relationsh	hips with offenders (boyfriend/girlfriend, living or lived together, have a	
Victims acquainted wit	h offenders (friends, neighbors, co	oworkers, schoolmates, roommates, etc.)	
Victims unknown to of	fenders (strangers)		
Type of relationship un	known		
	_		
by geographic location, racial/eth	nic group, foreign language, or oth	served in this reporting period? AUnderserved populations≅ are defined her special needs. Please count victims who represent several underserved o the total number of victims reported in A.	
Number of victims repr	resenting underserved populations	S	
I Please report these victims by t	he underserved populations they i	represent. If a victim represents more than one category below, then count	

her/him in each applicable categ H.	gory. This means the total number of victims	reported below may not add up	to the total number reported in
Geographic Location:	Racial/Ethnic Groups:	Non-English Speaking:	Other Special Needs:
Rural	African-American	Spanish-speaking	Mentally/emotionally challenged
Tribal	Asian-American	Asian languages	Physically/medically
Underserved urban	Pacific Islander	Other non- English language	challenged
Other	Hispanic	<i>8 68</i> .	Older women
	Native American		Migrant farm workers
	Other		Lesbians
			Immigrants
			Women at risk (e.g., incarcerated, prostitutes, substance abusers, etc.)
			Other
18. Performance of TI number 19.	RAINING Projects. Subgrants th	hat did NOT support t	training may skip to
$\begin{array}{ccc} \Gamma \text{ Law enforcement} & \Gamma \\ \Gamma \text{ Prosecution} & \Gamma \\ \Gamma \text{ Courts} & \Gamma \end{array}$	on(s) of personnel involved in developing or de Corrections (probation, parole, jails, prisons) Private, non-profit victim services Public sector victim services		g., mental health, housing,
Γ Other:			
	rained by this project during the reporting peri	od:	
C. Please indicate the profession(s) of personnel receiving the training: (Please check all that apply.) $\Gamma$ Law enforcement $\Gamma$ Corrections (probation, parole, jails, prisons) $\Gamma$ Prosecution $\Gamma$ Private, non-profit victim services $\Gamma$ Other service providers (e.g., mental health, housing, child protection, other social services, etc.) $\Gamma$ Unknown			
Γ Other:		1 Chkhowh	
D. Number of training sessions	s or presentations conducted in this reporting p	eriod:	
$\Gamma$ New training materials de $\Gamma$ Previous training material			
Γ Other:			
10 Parformance of SI	DECIAL UNIT Projects Subgro	nts that did NOT supp	port special units may
skip to number 20.	PECIAL UNIT Projects. Subgra	nts that did NO1 supp	ort special units may
$\Gamma$ Create a new unit $\Gamma$ Support or expand an exis	to: (Please check all that apply.) sting unit	small to justify a special unit	

Γ Other:		
Γ Law enforcement Γ Prosecution Γ Courts	function is administratively located: (Please che $\Gamma$ Corrections (probation, parole, jails, prisons) $\Gamma$ Private, non-profit victim services $\Gamma$ Public sector victim services	Γ Health care providers Γ Other service providers (e.g., mental health, housing, child protection, other social services, etc.)
1 Other:		
C. Report how many person regardless of fundi	nel of each type staffed the special unit or functioning source (STOP or another source):	n at the end of the reporting period, in full-time equivalents,
Law enforcement	Corrections	Health care providers
Prosecution	Private, non-profit victim services	Other service providers
Courts	Public sector victim services	
Other:		
D. Of these personnel, iden	tify the number supported by STOP funds, in full-	-time equivalents:
Law enforcement	Corrections	Health care providers
Prosecution	Private, non-profit victim services	Other service providers
Courts	Public sector victim services	
Other:		
	POLICY Projects. Subgrants that tive order, or service development	did NOT address policy, procedure, may skip to number 21.
$\Gamma$ A new policy, procedur $\Gamma$ A previous policy, proc	ities during the reporting period: (Please check a re, protocol, administrative order, or service was ( pedure, protocol, administrative order, or service v	is being) developed was (is being) revised or expanded
Γ Other:		
Γ Law enforcement Γ Prosecution	Γ Corrections (probation, parole, jails, prisons)	on of the policy, etc.: (Please check all that apply.)  Γ Health care providers  Γ Other service providers (e.g., mental health, housing, child protection, other social services, etc.)
Γ Other:		
C. How did the agencies who developed or revised the policy, etc. promote its adoption and implementation? (Please check all that apply.) $\Gamma$ Enlisted the support of top management for the policy, etc. development or revision effort $\Gamma$ Formalized the policy in writing and obtained the official endorsement of the agency head $\Gamma$ Worked with other community agencies in the policy development or revision effort $\Gamma$ Provided or facilitated staff training on the policy, etc. $\Gamma$ Publicized the policy, etc. by sending copies of it to other agencies $\Gamma$ Effected changes in state, local, or tribal laws to support the policy		
Γ Other:		
check all that apply.)  Γ Training standards and Γ How to enforce applica aggressor and avoiding dual a Γ Collection of evidence Γ Procedures to promote	I requirements, including roll-call, in-service, and able laws, including arrest authority and decision arrest), removing weapons, enforcing orders of proby photographing injuries, identifying and intervention officer safety.	s, or services, what subject area(s) do they address? (Please datacademy training for officers and other personnel. making skills on the scene (including determining the primary otection, and checking records for prior incidents and warrants, iewing secondary witnesses such as neighbors, etc.

working with victim services personnel; and protecting children on the scene.  $\Gamma$  What to do when an officer is involved in domestic violence, sexual assault, or stalking, including any special procedures such as calling a supervisor to the scene and follow-up contacts. Γ Issues of cultural competence, such as norms and values of minority populations law enforcement serves and barriers to full service in traditional law enforcement responses. Γ Other: E. For prosecution policies, procedures, protocols, administrative orders, or services, what subject area(s) do they address? (Please check all that apply.) Γ Aggressive prosecution, including how to prosecute cases vigorously, pro-prosecution policies, charging and plea bargaining practices, and prosecuting without the victim=s testimony. Γ How to structure prosecution offices and manage caseloads, including vertical prosecution, special domestic violence and/or sexual assault units, coordinated case management techniques, and case tracking systems.  $\Gamma$  How special court structures work, such as family courts or specialized domestic violence courts.  $\Gamma$  How to serve victims and witnesses better, including role of victim/witness staff.  $\Gamma$  Issues of cultural competence, such as norms and values of minority populations prosecutors serve and barriers to full service in traditional prosecutorial responses.  $\Gamma$  Other: F. For **other agencies=** policies, procedures, protocols, administrative orders, or services, please check the type of agency and briefly describe what subject area(s) they address: (Please check all that apply.) Γ Corrections: Γ Private victim services:  $\Gamma$  Public victim services: Γ Health care: Γ Other social services:  $\Gamma$  Other: 21. Performance of DATA COLLECTION/COMMUNICATIONS Projects. Subgrants that did NOT support data collection/communications may skip to number 22. A. What type of data/communication system did the subgrant support during this reporting period? (Please check all that apply.)  $\Gamma$  Sex offender registry  $\Gamma$  Forms development or standardization  $\Gamma$  Victim notification system  $\Gamma$  Criminal history information  $\Gamma$  Case tracking or record-keeping system  $\Gamma$  Protection/restraining order tracking system Γ 911 calls  $\Gamma$  Hotline calls Γ Other: \_\_\_\_\_ B. What types of agencies were involved in the development of the data/communication system? (Please check all that apply.)  $\Gamma$  Law enforcement  $\Gamma$  Corrections (probation, parole, jails, prisons)  $\Gamma$  Health care providers Γ Prosecution  $\Gamma$  Private, non-profit victim services  $\Gamma$  Other service providers (e.g., mental health, housing, Γ Courts  $\Gamma$  Public sector victim services child protection, other social services, etc.) Γ Other: C. What type of agency has primary responsibility for maintaining the data/communication system? (Please check only one.)  $\Gamma$  Law enforcement  $\Gamma$  Corrections (probation, parole, jails, prisons)  $\Gamma$  Health care providers  $\Gamma$  Other service providers (e.g., mental health, housing, Γ Prosecution  $\Gamma$  Private, non-profit victim services Γ Courts  $\Gamma$  Public sector victim services child protection, other social services, etc.)  $\Gamma$  Other: D. What other agencies use or access the system? (Please check all that apply.)  $\Gamma$  Law enforcement  $\Gamma$  Corrections (probation, parole, jails, prisons)  $\Gamma$  Health care providers  $\Gamma$  Private, non-profit victim services  $\Gamma$  Other service providers (e.g., mental health, housing,  $\Gamma$  Prosecution  $\Gamma$  Public sector victim services child protection, other social services, etc.) Γ Courts

 $\Gamma$  Not applicable -- only one agency uses the system

Γ Other:		
	Only on the dead of the dead o	
E. Where are the agencies that use the $\Gamma$ All within the same city, county	, community, or tribe	
$\Gamma$ Spread across a larger region of $\Gamma$ Spread across the entire state	the state	
$\Gamma$ Not applicable only one agend	ey uses the system	
22. Performance of VICTI may skip to number 23.	M SERVICES Projects. Subgrants that did NOT support victim services	
A. What type of victim service progra	am did the project provide during this reporting period? (Please check all that apply.)	
Direct services to victims:		
Γ Crisis counseling Γ Follow-up contact	$\Gamma$ Crisis hotline counseling $\Gamma$ Emergency legal advocacy $\Gamma$ Shelter/safe house $\Gamma$ Assistance in filing compensation claims	
Γ Therapy	Γ Information and referral (in-person) Γ Personal advocacy	
Γ Group treatment/support	$\Gamma$ Criminal justice support/advocacy $\Gamma$ Telephone contacts $\Gamma$ Emergency financial assistance	
Γ Other:		
Other victim services activities:		
$\Gamma$ Systems change advocacy (not in $\Gamma$ Community education	elated to specific individual victims)	
$\Gamma$ Planning, coordination, technical	l assistance, or training	
Γ Other:		
	d victims receive: (Please check all that apply.)	
$\Gamma$ New types of services not previor $\Gamma$ Improved or enhanced versions of		
$\Gamma$ More of the same services alread		
	hat victims were served during the reporting period? (Please check all that apply.)	
$\Gamma$ The same victims already receiving services $\Gamma$ New victims who would not have been served without this project		
	KING Projects. Subgrants that did NOT support stalking projects may	
skip to number 24.		
	is project: (Please check all that apply.)	
$\Gamma$ Provide direct services to the public $\Gamma$ Provide training, policy development, or other professional support services		
Γ Other:		
B. Did this project address: (Please of	heck all that apply )	
Γ Stalking related to domestic vio		
Γ Other stalking		
24. Performance of INDIA populations may skip to nu	N POPULATIONS Projects. Subgrants that did NOT address Indian imber 25.	
	is project: (Please check all that apply.)	
$\Gamma$ Provide direct services to Native Americans on reservations $\Gamma$ Provide direct services to Native Americans outside reservations		
	ment, or other professional support services	
Γ Other:		
25. Impact Evaluation Datimpact is available.	a. All subgrants should please indicate whether information on program	

The performance information you just reported above provides important information on project <u>outputs</u> -- the number and types of personnel trained, policies developed, victims served, and so on. We are also interested in assessing the <u>impact</u> of subgrant projects -- how trained personnel handled cases differently after training, whether new policies or special units produced improved services to victims, how services provided improved victims= situations, and so on. In other words, what evidence is there that the ultimate goal or purpose of the project was or is being achieved? How were things <u>before</u> your STOP grant and how are they <u>now</u>? Answers to these questions might come from statistical data, such as changes in arrest or indictment rates after a new policy was implemented or training provided, or more qualitative data, such as victims= responses to a survey or interview on what they thought of the services they received.

Please indicate below whether you have such data <u>already available</u>. If you check Ayes,≅ you may be contacted and asked to share this information for possible use in the Department of Justice=s next annual report to Congress. You are <u>not</u> being asked to generate any additional information, just to identify and share what you already have.

 $\Gamma$  Yes, I have data from before the STOP project and also from after it began, which can be compared to document the impact of this project

Γ No, I do not have such data